

APPLICATION FOR MAIL DELIVERY

PHOTO OPUS CARD – 65 AND UP



ELIGIBILITY

You may apply for a card as soon as you reach the age of 65. A photo OPUS card is required to benefit from any price reductions on transit fares granted to persons who meet with eligibility requirements set by transit authorities, according to their individual regulations. Without a valid photo OPUS card, a person must pay the regular fare.

TICK APPROPRIATE BOX :

 New card

 Card renewal (See note on other side)

 Lost card

TO BE FILLED OUT BY APPLICANT (PROVIDE ALL REQUESTED INFORMATION)

Must have mailing address in Quebec

Legal last name:

Legal first name:

Date of birth:

year/month/day

Address:

Apartment:

City:

Postal code:

Phone number:

Email address:

This document includes a text on the use of personal information entitled (CQLR, c. A-2.1).

Applicant's signature
(Mandatory)

Date :

year/month/day

WITH YOUR APPLICATION, PLEASE INCLUDE:

- 1 **An original, recent, passport-style photo of your face:** size 2 in X 2 in. Photocopies are not accepted. No hat or sunglasses in photo.
- 2 **A photocopy of one of the following government-issued IDs in French or English:** health insurance card, driver's licence, passport, permanent resident card or asylum seeker document.
- 3 **Your \$15 payment in the form of a:** personal cheque made to the Société de transport de Montréal, money order, bank draft (No cash accepted).
- 4 **Please send your documents to the following address:**

Photo studio: Photo OPUS card
1717 Berri Street, Local Gc-r400, Montréal, QC H2L 4E9

Your request will be processed within seven business days of the date it is received at our offices.

2 in X 2 in

ABOUT CARD RENEWALS:

Please note that during the renewal process, photo OPUS card will be deactivated while your remaining fares (if any) are transferred onto your new card:

- As such, you will need to pay the full fare until you receive your new card.
- Cards expired for less than six months: If you still have valid fares, please join your original, expired card with your application to transfer the fares.

INFORMATION CONCERNING THE APPLICATION OF THE ACT RESPECTING ACCESS TO DOCUMENTS HELD BY PUBLIC BODIES AND THE PROTECTION OF PERSONAL INFORMATION (CQLR, c. A-2.1)

1. A photo OPUS card is considered a personalized OPUS card. Personal information collected for the purpose of issuing a personalized OPUS card is required to verify, grant or renew the status of persons eligible to obtain and use a personalized OPUS card entitling them to fare privileges, or to renew, modify, replace or cancel a personalized OPUS card, as applicable.
2. This personal information is collected by the organization issuing the personalized OPUS card, for its own use, for the Société de transport de Montréal (STM), which is responsible for operating the computerized Integrated System of public transit fare sales and revenue collection (the «Integrated System») for the benefit of Transit Providers participating in the Integrated System.
3. The public transit authorities participating in the Integrated System are: Autorité régionale de transport métropolitain, Réseau de transport de la Capitale, Société de transport de Lévis, Réseau de transport de Longueuil, Réseau de transport métropolitain, Société de transport de Laval, Société de transport de Montréal, Réseau express métropolitain and MRC Joliette.
4. The personal information in question will be collected for the following purposes:
 - a) issuing, renewing, modifying, replacing, reactivating or cancelling personalized OPUS cards by Transit Providers participating in the integrated System.
 - b) selling fares, collecting public transit revenue and distributing some of this revenue.
 - c) refunding or replacing fares.
 - d) managing the Integrated System.
 - e) preventing, detecting or curbing fraud.
 - f) planning public transit services (information used not personally identifiable).
5. The categories of persons who may have access to this personal information while performing their duties for the Transit Providers participating in the Integrated System are the following: customer service agents, public transit fare collectors, as well as the Transit Provider's employees and consultants who must review said information in order to perform their duties related to fare sales, revenue collection or public transit revenue distribution, management of the Integrated System, or public transit service planning.
6. If personal information is disclosed to third parties or outside Quebec, it will be disclosed in accordance with the provisions of the Act respecting Access to documents held by public bodies and the Protection of personal information.
7. The personal information in question is collected on a voluntary basis. Public transit users may opt to purchase transit fares loaded on unregistered cards that do not require the collection of personal information or confer any fare privileges.
8. A customer who declines to provide the personal information required to issue a personalized OPUS card or who declines to identify him/herself for the purpose of modifying, replacing, reactivating or cancelling a personalized OPUS card or to obtain a refund or recoup a fare may be refused the requested service or privilege.
9. Personal information will be retained and destroyed in accordance with the retention rules approved by the Bibliothèque et Archives nationales du Québec.
10. Any person who has provided personal information in order to obtain a personalized OPUS card or have one renewed, modified, replaced, reactivated or cancelled has the right to review their personal information, obtain a copy of it, and request the correction of any information that is inaccurate, incomplete or ambiguous or that was collected in violation of the law. To do so, the person concerned must send a written request along with proof of identity to the Société de transport de Montréal (STM)'s Access to Information and Privacy Officer, who is responsible for operating the computerized Integrated System, at: 800, rue De La Gauchetière Ouest, Bureau 1170, Montréal (Québec), H5A 1J6.