exo

ENVIRONMENTAL SPILL
Specific Procedure

GAO–700-07-SGE-008-PROC01

EFFECTIVE March 27, 2013

REVISED: April 30, 2019

A Spill Report must be filled out for every hazardous product or contaminant spill identified as major under the Spill Procedure. Under certain circumstances, a Spill Report may be requested by the Field Coordinator or the Environment Team.

THIS REPORT MUST BE FORWARDED TO THE COS WITHIN 48 HOURS AFTER THE EVENT

(copy exo's contact for the supplier and the environmental team: equipenv@exo.quebec)

GENERAL INFORMATION

SITE:	**Exact location of the spill** (specify whether inside or outside a building)**:**
Date of the spill:	**Time of the Spill:**
Supplier involved:	**Exo's contact for the supplier:**

DESCRIPTION OF THE SPILL

Spilled product:	**Quantity spilled:**	**Quantity recovered:**

Spill area:	Asphalt/concrete ☐ Granular ☐ Natural soil ☐ Other (specify: _____) ☐
Product hazard category:	Oxidizing ☐ Flammable ☐ Corrosive ☐ Toxic ☐ Harmful ☐ Irritating ☐ Combustible ☐ Dangerous to the environment ☐

The spill:
- occurred on a permeable surface (granular soil, grass, ballast, etc.)?   yes ☐   no ☐
- caused a discharge into a sanitary or storm sewer system? yes ☐   no ☐
- poses a risk to people?   yes ☐ no ☐

Brief description of the incident (specify the circumstances of the incident, if any):

Immediate action taken to manage the spill:

N.B. Minor: *Spill on an impermeable and confined surface, which can be completely cleaned up by personnel at the site, without discharge into a sanitary or storm sewer system, and does not pose a risk to people.*
Major: Spill not considered minor as defined

Cause(s) of the spill:

exo call to authorities (if not applicable, please indicate):

MELCC:	**Date:**	**Time:**	**Contact name:**
Municipality:	**Date:**	**Time:**	**Contact name:**
Environment Canada:	**Date:**	**Time:**	**Contact name:**

Corrective measures to be implemented to avoid a recurrence	Deadline	Manager	Signature

Signature		
Title	**Last name:**	**Signature**
Entity responsible for the spill		
Exo Site Coordinator		
eExo Environmental Advisor		